

APPEAL OF RESULTS FORM

****Submit Form within 7 working days of release of results on Student Intranet / Notice Boards****

**The college regulations relating to Appeals
must be read and understood before submitting this form**

Student No: _____ **Course:** _____

Student Name: _____

Address:

The appeal form must be accompanied by a detailed written submission together with supporting documentation (if appropriate). Appeals submitted without a written submission or for which the fee has not been paid, will be rejected. It is a learner's responsibility to ensure an appeal is lodged fully and correctly.

Subjects:	Module Code	Module Title
	_____	_____
	_____	_____
	_____	_____
	_____	_____

Please Complete, Print and Submit in hard copy only.

Payment (Cheque / Draft) of €130 attached:

Paid in cash at reception. Receipt No: _____

Paid by VISA by phone/in person. Receipt No: _____

You will receive a response within 10 working days. Should there be an upgrade in marks awarded, a full refund will be made payable to the payee.