This CV template will suit jobseekers with senior management experience:

**BOB JONES**

**87 Main Street, Hightown, Co Wexford**

**Email:** **bob@jones.com**

**Ph: 01 22334455 Mobile: 087 1234567**

**PERSONAL PROFILE**

Financial Controller with over 28 years’ experience in large multinational organisations. Excellent project management skills, coupled with a strategic outlook and proven leadership ability. Seeking to continue career at Director level within a multinational organisation.

**KEY ACHIEVEMENTS**

* Led Merger & Acquisition of two global organisations (valued at €750m)
* Successfully refinanced XYZ company resulting in 10% reduction in banking and interest fees
* Project Sponsor of SAP Financial modules implementation in ABC Manufacturing
* Coached, mentored and developed finance teams of 3-15 people
* Presented paper on “Financial Management in a Regulated Industry” to ACCA annual conference in 2008

**EDUCATION**

BSc Finance (First Class Honours) 1984 - 1987

Trinity College, Dublin

Chartered Accountant / Fellow 1990 (Chartered)/2000 (Fellow)

Association of Chartered Certified Accountants

**CAREER OVERVIEW**

**1987 – 1991 Audit Trainee / Audit Senior, Big 4 Audit**

**1991 – 1996 Financial Accontant, Food Company Ltd**

**1996 – 2008 Finance Manager, XYZ Company**

**2008 – present Financial Controller, ABC Manufacturing**

**EMPLOYMENT HISTORY**

**ABC Manufacturing Sep 2008 – present**

**Financial Controller**

* Team Management of 15 finance professionals, including accounting, tax and financial planning
* Member of site senior management team and significant contributor to delivery of company financial strategy
* Project Sponsor of SAP implementation, with overall responsibility for budget, project milestone achievement and reporting to Global Board of Directors on project update
* Participated in numerous EMEA cross-functional projects, including Supply Chain re-engineering
* Successfully led M&A process of acquired company, valued at €750m
* Ensured financial integrity of organisation through GAAP, IFRS and SOX compliance and regular internal and external auditing of financial processes
* Overall responsibility for company P&L
* Regular presentation to Global Board of Directors on Irish site financial performance

**XYZ Company April 1996 – Sep 2008**

**Finance Manager**

* Team management of 10 finance professionals, including Financial Accountant, Management Accountant, Business Analyst, Financial Planning Analyst, AP and AR
* Overall responsibility for company P&L, with annual budget of €20m
* Led refinancing of company expenditure, closely liaising with banks and auditors
* Implemented robust accounting procedures to ensure GAAP and IFRS compliance
* Business Partner to company departments, working closely with department managers to ensure budgetary requirements were attained
* Managed month, quarter and year end processes
* Managed financial KPI target achievement

**Food Company Ltd Oct 1991 – April 1996**

**Financial Accountant**

* Preparation of monthly management accounts and quarterly consolidations for 3 group entities
* Monthly reconciliation of income statement and balance sheet accounts.
* Month end analytical review with Management Accountant on margin and variance analysis.
* Preparation and posting of month end journals, including prepayments and accruals.
* Responsibility for monthly spend analysis reports for Production, Operation, Engineering and technical managers.
* Assistance in budget preparation with the finance department.
* Responsibility for preparation and completion of statutory accounts for all entities in Irish pool.
* To ensure company accounts are maintained to audit standard and act as a liaison with auditors.
* Primary contact of company for rolling out of automated intercompany process and group consolidations for the company.
* Preparation and submission of VAT returns.
* Preparation of VIES, Intrastat and CSO returns on a monthly and quarterly basis.
* Performance of other administrative duties as requested.

**Big4 Audit May 1987 - Oct 1991**

**Trainee, progressing to Audit Senior**

* Planning and completing audit assignments to Irish/UK auditing standards
* Completing audits to strict deadlines and within budgets, reporting directly to audit partner or director. At peak times, responsibility for completing several audits simultaneously.
* Identifying and communicating findings for internal control weaknesses and deficiencies, non-compliance with regulations, policies and procedures and improvements in economies and efficiencies.
* Preparation of statutory financial statements.
* Coaching, supervising, co-ordinating and motivating staff in the completion of audits.
* Obtain training and development in new accounting issues and auditing approaches, such as changes in accounting standards, ISA’s, IAS’s, US GAAP, SOX and IFRS’s.

*Client Portfolio*

* Multinational Pharmaceutical companies
* Multinational Shared Service Centres
* Indigenous manufacturing company
* International Car Manufacturing/Dealership Company
* Construction joint venture

**INTERESTS AND ACHIEVEMENTS**

* Keen golfer
* Enjoy travelling

**REFERENCES AVAILABLE ON REQUEST**