

## Education Verification and Transcript Request

### Policy Statement

#### Policy

From the summer of 2025, DBS education verifications and transcripts will be issued directly through Digitary Parchment, a trusted international verified digital credential platform. Digitary Parchment ensures document authenticity. When transcripts, credentials, and any other documents are issued through Digitary Parchment, they are verifiable, secure, and include a cryptographic signature.

In order to provide a secure and efficient service, DBS applies a fee for Education Verifications and Transcripts. In the interest of data protection, all items requested for postal delivery will be sent via registered post with An Post. Other courier services incur extra costs. No fee is applicable for current students in receipt of a soft copy. In all instances, signed waivers must be received from the former learner before release of verification.

Current Student?	Hard or soft copy?	Course completed since 2013	Collection or Post?	Cost
Yes	Soft	N/A	n/a	Free (Digitary)
Yes	Hard	n/a	Collection	€30
Yes	Hard	n/a	Post	€30 + See postal rates
No	Soft	Yes	n/a	€20
No	Hard	Yes	Collection	€30
No	Hard	Yes	Post	€30 + See postal rates
No	Soft	No	n/a	€25
No	Hard	No	Collection	€30
No	Hard	No	Post	€30 + See postal rates



Registered Postal Rates (Effective May 2025)

Destination	Rate
Ireland	€12.50
Rest of World	€20

Effective May 2025