

ONLINE OPEN AND CLOSED BOOK EXAMS

WHAT IS AN OPEN BOOK EXAM?

An open-book exam is a type of assessment where students can refer to external materials, such as notes, text books, or other external materials during the exam time.

An open book exam is still a timed assessment. While you can refer to materials during the exam any work that you submit must be written and produced entirely within the exam time. Materials can be referred to during the exam but can not be directly copied from, duplicated, or transposed into your answer.

Learners are being graded on their ability to demonstrate their knowledge, understanding, and how they can apply this to the subject. It is not an assessment of the learners ability to copy from pre-prepared work.

WHAT MATERIALS CAN I USE DURING AN OPEN BOOK EXAM?

During an open book exam you can refer to...

- Your lecture notes
- Your own revision notes
- Text books
- Internet sources

You can not...

- Copy, duplicate, or transpose, any work or notes created before the exam in to your answer.
- Use any generative AI, messenger, paraphrasing, grammar correction, translation, or dictation software, applications, or plugins.
- Use a second electronic device (Laptop, tablet, Mobile phone) during the exam. You can only use the device that is logged in to the exam platform
- Communicate with anyone, other than the invigilator, in anyway during the exam.

You must adhere to the colleges policy on academic impropriety and exam regulations. If you do not you will be investigated for academic impropriety and your answers deemed inadmissible.

WHAT IS A CLOSED BOOK EXAM?

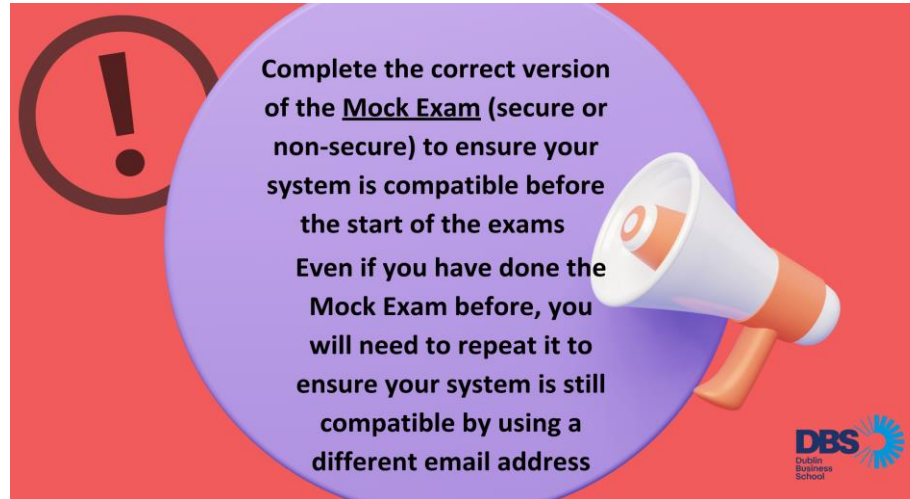
A closed book exam is a type of examination in which learners are not allowed to use any additional materials or resources during the exam unless explicitly instructed to do so as part of the test.

In a closed book exam, students are expected to rely solely on their own knowledge and understanding of the subject matter. The purpose of a closed book exam is to assess the students' ability to recall and apply the information they have learned from their course.

During a closed book exam, learners must not:

- Access, refer to, or use any materials (notes, text books, online resources etc) during the exam
- Access any websites other than the online exam invigilation platform
- Communicate with anyone, other than the invigilator, in anyway during the exam.

You must adhere to the colleges policy on academic impropriety and exam regulations. If you do not you will be investigated for academic impropriety and your answers deemed inadmissible.



Summary Exams Notice to Students OPEN BOOK EXAMS

✔ You must...

- Have resolved any technical or compatibility issues before your exam.
- Take all exams alone.
- Turn off mobile phones and other electronic and smart devices before the start of the exam.
- Complete all work on the device running the invigilation platform.
- Ensure that your face is fully visible to the invigilator at all times
- Request permission from the Invigilator before leaving your seat.
- Submit all files before the end of your exam time. Your exam will end when the timer shows 00:00. There is no additional upload time. Answers not submitted before this time will not be accepted.
- Report any problems to the invigilation team immediately.
- Follow invigilators instructions promptly and in full.

✘ You must not...

- Copy, duplicate, or transpose notes or work prepared before the exam into your answers. Your answers must be original and written entirely within the exam time.
- Communicate or attempt to communicate with anyone (other than invigilation staff) during an exam.
- Share any files, information, or answers with anyone during an exam.
- Access any electronic devices other than the device that is being used to take the exam.
- Copy, photograph, or screenshot DBS exam material or exam answers from the invigilation platform.
- Take the exam in a public place.
- End your exam before you are ready. You will not be able to resume an exam after you have manually ended the test.

The college takes all of breaches of exam regulation extremely seriously. Confirmed cases will result in severe penalties. The full exam regulation are available on the link below:

Link: [DBS Exams Regulations 24/25](#)



Summary Exams Notice to Students CLOSED BOOK EXAMS

✔ You must...

- Have the Mettl Secure Browser (MSB) plug-in installed on your device before your exam.
- Have resolved any technical or compatibility issues before your exam.
- Take all exams alone.
- Turn off mobile phones and other electronic and smart devices before the start of the exam.
- Ensure that your face is fully visible to the invigilator at all times
- Request permission from the Invigilator before leaving your seat.
- Type all answers into the exam platform.
- Report any problems to the invigilation team immediately.
- Follow invigilators instructions promptly and in full.

✘ You must not...

- Communicate or attempt to communicate with anyone (other than invigilation staff) during an exam.
- Access any unauthorised external materials during an exam.
- Access any electronic devices other than the device that is being used to take the exam.
- Share any files, information, or answers with anyone during an exam
- Copy, photograph, or screenshot DBS exam material or exam answers from the invigilation platform.
- Take the exam in a public place.
- End your exam before you are ready. You will not be able to resume an exam after you have manually ended the test.

The college takes all breaches of exam regulation extremely seriously. Confirmed cases will result in severe penalties. The full exam regulation are available on the link below:

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DBS January Intake August 2025 Exam Schedule V1

Please read the important information below before continuing

The timetable is provisional and subject to change.

IMPORTANT: Please check the Online Exams section (<https://students.dbs.ie/exams-office/online-exams>) of the DBS Exams website for full details on online exams format and rules

All exams will take place as per the scheduled timetable (**Dublin Time**).

It is the **students' responsibility** to ensure that they are familiar with their examination dates and times.

Prior to the exam all students must complete the Mock Exam to make sure your laptop is compatible with the Online Exam Platform.

On the day of the exam, ensure that you have accessed the Moodle page at least **fifteen minutes** before the examination commences.

Note the correct date and time for each examination. In doing so, it is important to note both Module Code and Module Title.

A missed exam due to incorrect reading of the timetable will result in a fail for that exam.

If you have to upload any files you must upload them during the exam time. Late Submissions cannot be accepted.

If you have a query in relation to this timetable or if you have an exam clash, please log a ticket for Exams via the Service Desk

Exam Date	Start Time	Module Code	Module Title	Regulations	Duration	Location
Monday, 18th August 2025	09:30	B9BA103_TMD3	Data Mining	Closed Book - Locked Browser	2:00	Online Invigilation Platform
Monday, 18th August 2025	09:30	B9SM006_TMD3	Analytics and Enterprise Systems for Supply Chain Management	Open Book	2:00	Online Invigilation Platform
Tuesday, 19th August 2025	09:30	B9AC100_TMD3	Advanced International Financial Reporting	Open Book	2:00	Online Invigilation Platform
Tuesday, 19th August 2025	09:30	B9AI103_TMD3	Recommender Systems	Open Book	2:00	Online Invigilation Platform
Tuesday, 19th August 2025	09:30	B9IS103_TMD3	Computer Systems Security	Open Book	2:00	Online Invigilation Platform
Tuesday, 19th August 2025	09:30	B9MG135_TMD3	Global Financial Markets	Closed Book - Locked Browser	2:00	Online Invigilation Platform
Wednesday, 20th August 2025	09:30	B9AF004_TMD3	Advanced Financial Management	Open Book	2:00	Online Invigilation Platform
Wednesday, 20th August 2025	09:30	B9AI105_TMD3	Reinforcement Learning	Open Book	2:00	Online Invigilation Platform
Wednesday, 20th August 2025	09:30	B9FA105_TMD3	Information & Cybersecurity Management	Open Book	2:00	Online Invigilation Platform
Wednesday, 20th August 2025	09:30	B9HR104_TMD3	Reinventing Performance Management	Open Book	2:00	Online Invigilation Platform
Wednesday, 20th August 2025	09:30	B9IS105_TMD3	Enterprise Information Systems	Open Book	2:00	Online Invigilation Platform
Wednesday, 20th August 2025	09:30	B9MG009_TMD3	Managerial Financial Analysis	Closed Book - Non Secure Browser	2:00	Online Invigilation Platform
Thursday, 21st August 2025	09:30	B9AF005_TMD3	Treasury Risk Management	Open Book	2:00	Online Invigilation Platform
Thursday, 21st August 2025	09:30	B9BA104_TMD3	Business Intelligence and Visualisation	Closed Book - Locked Browser	2:00	Online Invigilation Platform
Thursday, 21st August 2025	09:30	B9FA106_TMD3	Financial Risk Management	Open Book	2:00	Online Invigilation Platform
Thursday, 21st August 2025	09:30	B9MG011_TMD3	Human Capital Management and Organisational Behaviour	Open Book	2:00	Online Invigilation Platform
Friday, 22nd August 2025	09:30	B9BA106_TMD3	Financial and Business Analytics	Closed Book - Non Secure Browser	2:00	Online Invigilation Platform
Friday, 22nd August 2025	09:30	B9FA107_TMD3	Behavioural Economics & Finance	Open Book	2:00	Online Invigilation Platform
Friday, 22nd August 2025	09:30	B9MG127_TMD3	Reinventing Performance Management	Closed Book - Locked Browser	2:00	Online Invigilation Platform
Friday, 22nd August 2025	09:30	B9MG130_TMD3	Strategic Performance Management	Open Book	2:00	Online Invigilation Platform
Monday, 25th August 2025	09:30	B9DA110_TMD3	Advanced Data and Networking Mining	Open Book	2:00	Online Invigilation Platform
Monday, 25th August 2025	09:30	B9MG007_TMD3	Global Issues for Management	Closed Book - Locked Browser	2:00	Online Invigilation Platform