

QUALITY
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HANDBOOK

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2025 Edition – Change Tracker

2025

The DBS Quality Assurance Handbook Change Tracker – 2026 edition

This document reflects any amendments made to the College's *Quality Assurance Handbook* (QAH). College policies are subject to change, as technology and socio-cultural factors evolve locally, nationally, and globally. To ensure transparency for all stakeholders (learners, staff, and external agents) regarding the development of College policies, this Tracker is intended to identify changes made to existing policies, and the introduction of any new policies.

Changes will be recorded in terms of DATE the change was made, the SECTION of the QAH the changes were made in, a CHANGE TYPE classification, a brief identification of the CHANGE MADE, and the RATIONALE for the change.

Change Types are classified as:

- Amendments – amendments to an existing policy or element of the Handbook
- Correction – spelling/ grammar correction to the documentation, or correction of an incorrectly noted role/ title. These would not substantially change the content of a policy or procedure
- Formatting – updates to address formatting issues, that do not substantially change the content of a policy or procedure
- New Policy – the introduction of a new policy into the Handbook
- Updates – amendments to existing policy, procedure or forms to reflect changes in external bodies or factors, or to improve clarity for stakeholders in interpreting the relevant section. These would not substantially change the content of a policy or procedure

Changes reflected here relate to those made following the transition from the 2019 to 2025 edition, and into the 2026 edition.

Date Change	Section Changed	Change Type	Change made	Rationale
15/04/2026	Part C Section 1	Updates	pages 61, 63, 65, and 66. to include the Learning and Teaching Enablement Team and update to section 1,8.8 frequency from fortnightly to every three weeks and duration from 1.5- 3 hours to 2 hours	inclusion of new team to roles and responsibilities update to frequency and duration to ensure consistency across all practices
07/05/2026	Part B Section 1	Updates	English Language Policy update	Inclusion of details of English language proficiency entry requirements, including details on the in-house online English language test, the quality assurance and credit awarding arrangements
01/07/2026	Throughout documents	Updates	Removal of Head of Student Experience role	Role no longer exists
01/07/2026	Throughout documents	Updates	Amendment of 'Ouriginal' to 'Turnitin'	The Ouriginal organisation is now Turnitin.

[End]