

POSTGRADUATE REPEAT SITTING REQUEST FORM

This form should be completed if:

- A Postgraduate student has failed a semester one module, and wishes to undertake the Repeat Attempt in advance of the programme intake's relevant Repeat Period;
- The student has not failed more than 10 credits which are to be re-attempted;
- The assessment is already due to take place in advance of the programme intake's relevant Repeat Period (for another cohort or intake of students);
- The student has an overall grade of 50% or higher for all other completed modules in semester one;
- The student affirms their ability to undertake the early assessment(s) in addition to their existing workload in their next taught semester.

This form must be submitted to the Exams Office within 7 days of the release of final results for the failed module.

Student No:		Student Name:	
Course Code:		Course Title:	
Module Code:		Module Title:	

Student's Declaration of Ability to Complete Outstanding Assessment:

Please state below the reasons you wish to be considered to undertake the repeat assessment(s) in advance of the standard Repeat Period.

Student Signature: _____ **Date:** _____

FOR THE ASSESSMENTS & REGULATIONS MANAGER USE ONLY	
Approved:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Signature: _____	