

## POSTGRADUATE REPEAT SITTING REQUEST FORM

**This form should be completed if:**

- A Postgraduate student has failed a semester one module, and wishes to undertake the Repeat Attempt in advance of the programme intake’s relevant Repeat Period;
- The student has not failed more than 10 credits which are to be re-attempted;
  - **NOTE:** a finding of academic impropriety in the failed module may make a learner ineligible to resit early.
- The assessment is already due to take place in advance of the programme intake’s relevant Repeat Period (for another cohort or intake of students);
  - **NOTE:** If the assessment is an exam or in-class test, if there is a timetable clash with any semester 2 module exams or tests clash, the semester 2 assessments take priority and regardless of eligibility, the early resit cannot be facilitated. Eligibility may be provisionally approved, but cannot be confirmed until exam timetables are released for the relevant exam period.
- The student has an overall grade of 50% or higher for all other completed modules in semester one;
- The student affirms their ability to undertake the early assessment(s) in addition to their existing workload in their next taught semester.

**This form must be submitted to the Registrar’s Office (reg@dbb.ie) within 10 days of the release of final results for the failed module.**

<b>Student No:</b>		<b>Student Name:</b>	
<b>Course Code:</b>		<b>Course Title:</b>	
<b>Module Code:</b>		<b>Module Title:</b>	

**Student’s Declaration of Ability to Complete Outstanding Assessment:**

Please state below the reasons you wish to be considered to undertake the repeat assessment(s) in advance of the standard Repeat Period.

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**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_